

# **The Affinity House Policies & Procedures**

A Recovery Community for Adult Women  
Nantasket Avenue, Hull, MA 02045

## **Testing Policy**

The Affinity House is a clean and sober environment – drug and alcohol use are strictly prohibited. Any violation of this rule is cause for termination of residency. All potential residents are required to submit to random drug and alcohol screening upon admission and at any time upon demand. Screenings will be weekly at random. Refusal to provide screening will be considered a positive test and result in termination of residency. If drug or alcohol use is suspected, staff will investigate suspected use. Any disorderly response will lead to the police being called. If a resident submits a positive drug or alcohol test the options are as follows:

- Resident will have one hour to leave the house and 72 hours to coordinate gathering their belongings with a staff member if you cannot take your belongings right away. If resident agrees to treatment, they can be considered to return on a case-by-case basis.
- Resident also has the option of contesting the positive drug screen by going to the hospital same day and providing medical labs directly from the hospital.

## **Medication Policy**

Prescribed medications that are considered controlled substances will be held by the House Manager in a locked safe located in the office. You must provide a signed doctor's note for all current and new controlled substances detailing the purpose of the medication and prescriber's acknowledgement that you are in recovery. Prescriptions must be handed to the house manager in the pharmacy bag, unopened. No exceptions. You will need to obtain your medications during the set med collection times and take your medications as prescribed. We do not dispense medications, but we do monitor your dosage, pill counts and how much you are taking. If you abuse your medications, the House Manager will write you up and at their discretion, your residency may be terminated from The Affinity House.

## **Room Search Policy**

The Affinity House reserves the right to conduct random, unannounced room inspections. Discovery of illicit substances or contraband may result in immediate termination of residency and the filing of police reports. Contraband items include, but are not limited to drugs, drug paraphernalia, alcohol, and weapons of any kind.

## **Property Disposition Policy**

Personal items left by termination of residency residents will be held for maximum of 72 hours. After the 72 hours, the items are considered property of The Affinity House. Residents are responsible for planning with staff in advance for the pick-up of their personal belongings.

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Resident Signature

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Date